**Initial Announcement**

**Audience: All Veterans**

**Timing: Product launch late 2022**

**Trigger: Manual trigger**

From: U.S. Department of Veteran Affairs

Subject: Your IRS 1095-B tax form is now available online

Dear [First\_Name],

In an effort to reduce paper and provide more convenient options for Veterans to access documents, we have now made the IRS 1095-B tax form (proof of health coverage) available online. Visit <https://www.va.gov/records/download-your-irs-1095-b> to download and/or print a copy of this form for your records.

**Go Paperless.** If you would like to opt-in to paperless delivery and no longer receive your 1095-B in the mail, please update your notification preferences in your profile at:<https://va.gov/profile/notifications> .

Thank you,

VA.gov

**V2: More Opt-in focus**

**Initial Announcement**

**Audience: All Veterans**

**Timing: Product launch late 2022**

**Trigger: Manual trigger**

From: U.S. Department of Veteran Affairs

Subject: Your IRS 1095-B tax form is now available online

Dear [First\_Name],

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In an effort to reduce paper and provide more convenient options for Veterans to access documents, we have now made the IRS 1095-B tax form (proof of health coverage) available online. If you would like to opt-in to paperless delivery and no longer receive this form in the mail, please update your notification preferences in your profile at:<https://va.gov/profile/notifications> .

You can always visit <https://www.va.gov/records/download-your-irs-1095-b> to download and/or print a copy of your 1095-B for your tax records.

Thank you,

VA.gov

**Paperless Confirmation**

**Audience: Veterans who have updated their 1095-B delivery preferences**

**Trigger: Triggered by change of 1095-B preference**

**V1: For Veterans going paperless**

From: U.S. Department of Veteran Affairs

Subject: Paperless delivery confirmation IRS 1095-B tax form

[First\_Name],

You have successfully enrolled in paperless delivery for your IRS 1095-B tax form. Moving forward, you will no longer receive a copy of this form in the mail. To download and/or print a copy of your most recent tax year’s 1095-B, visit:<https://www.va.gov/records/download-your-irs-1095-b>.

Thank you,

VA.gov

Update your notification preferences at:<https://va.gov/profile/notifications> .

**V2: For Veterans changing preference back to mail & digital**

From: U.S. Department of Veteran Affairs

Subject: You have successfully updated your 1095-B preferences

[First\_Name],

You have successfully updated your IRS 1095-B tax form delivery preferences. Our records show that, moving forward you would like to receive this form in the mail. As forms have already been mailed for this tax season, your changes will take effect for next year. If you need a copy of your 1095-B mailed to you immediately, please contact the Enrollment Center at 1-877-222-VETS (8387).

To download and/or print a copy of your most recent tax year’s 1095-B, visit:<https://www.va.gov/records/download-your-irs-1095-b>.

Thank you,

VA.gov

Update your notification preferences at:<https://va.gov/profile/notifications> .

**Yearly Automated Notification**

**Audience: Veterans who have selected paperless delivery**

**Timing: Triggered when 1095-B is available, late December/early January**

**From:** U.S. Department of Veteran Affairs

**Subject:** IMPORTANT HEALTH COVERAGE TAX DOCUMENTS AVAILABLE

Dear [First\_Name],

Your [year] IRS 1095-B tax form (proof of health coverage) is now available for download. If you would like a copy for your records, please visit:<https://www.va.gov/records/download-your-irs-1095-b>.

Thank you,

VA.gov

**\*Call-in Confirmation email for change of address or other information**

**Audience: Veterans who have called the enrollment center to update 1095-B**

**Timing: Sent as confirmation from enrollment center associate**

**From:** U.S. Department of Veteran Affairs

**Subject:** Updates to your 1095-B have been processed

Dear [First\_Name],

Thank you for contacting us. Requested changes to your 2021 IRS 1095-B tax form (proof of health coverage) have been updated in our system. To download and print a copy of the revised form, please sign-in to:<https://www.va.gov/records/download-your-irs-1095-b>.

Be sure to refer to the “Document last updated” date above your 1095-B download link to make sure that you are downloading the most recent version of the form. Changes to your address may take up to 4 business days to process and be reflected in the online pdf. Updates to other personal information such as date of birth or social security number take additional processing time and may take up to 20 business days.

If you have not authorized this request or have any questions, please contact the Enrollment Center at 1-877-222-VETS (8387).

Thank you,

VA.gov

profile/notifications​.